

Child & Young Person Registration Form Privacy Notice

Under Data Protection legislation Scargill Movement is the Data Controller and can be contacted by telephone on 01756 760500 or by emailing admin@scargillmovement.org

We are collecting this information to enable Scargill Movement to run children and youth events safely and ensure we can contact you (or other nominated adult) in case of an emergency.

Data Protection legislation allows us to process this information for a number of lawful purposes. This includes to fulfil our contract with you to deliver the service, to safeguard and protect young people, where you have consented to the processing, for example for photography, and where it is in our legitimate interest to do so. If you are unable to supply the information requested, then we will be unable to accept your child at our events.

The information you supply is securely held on our Scargill Movement database and website and all or part of it will only be accessed by those whose roles require it.

The information will be kept for three years from when the form was completed or it may be held for up to 75 years if a child is involved in an accident or safeguarding incident or a safeguarding concern is raised. If you have ticked the box asking us to keep you informed about future activities, we think your child might be interested in attending we will retain your details for the sole purpose of notifying you of such events. We will NOT pass on this information to anyone else. You have the right to ask to be removed from this circulation list at any time.

If you are concerned about the way your information is being handled please speak to our Data Protection Lead. If you are still unhappy you have the right to complain to the Information Commissioners Office.

Your rights in connection with personal information

Under certain circumstances, by law you have the right to:

- Request access to your personal information (commonly known as a “data subject access request”). This enables you to receive a copy of the personal information we hold about you and to check that we are lawfully processing it.
- Request correction of the personal information that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you corrected.
- Request erasure of your personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).
- Object to processing of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your personal information for direct marketing purposes.
- Request the restriction of processing of your personal information. This enables you to ask us to suspend the processing of personal information about you, for example if you want us to establish its accuracy or the reason for processing it.